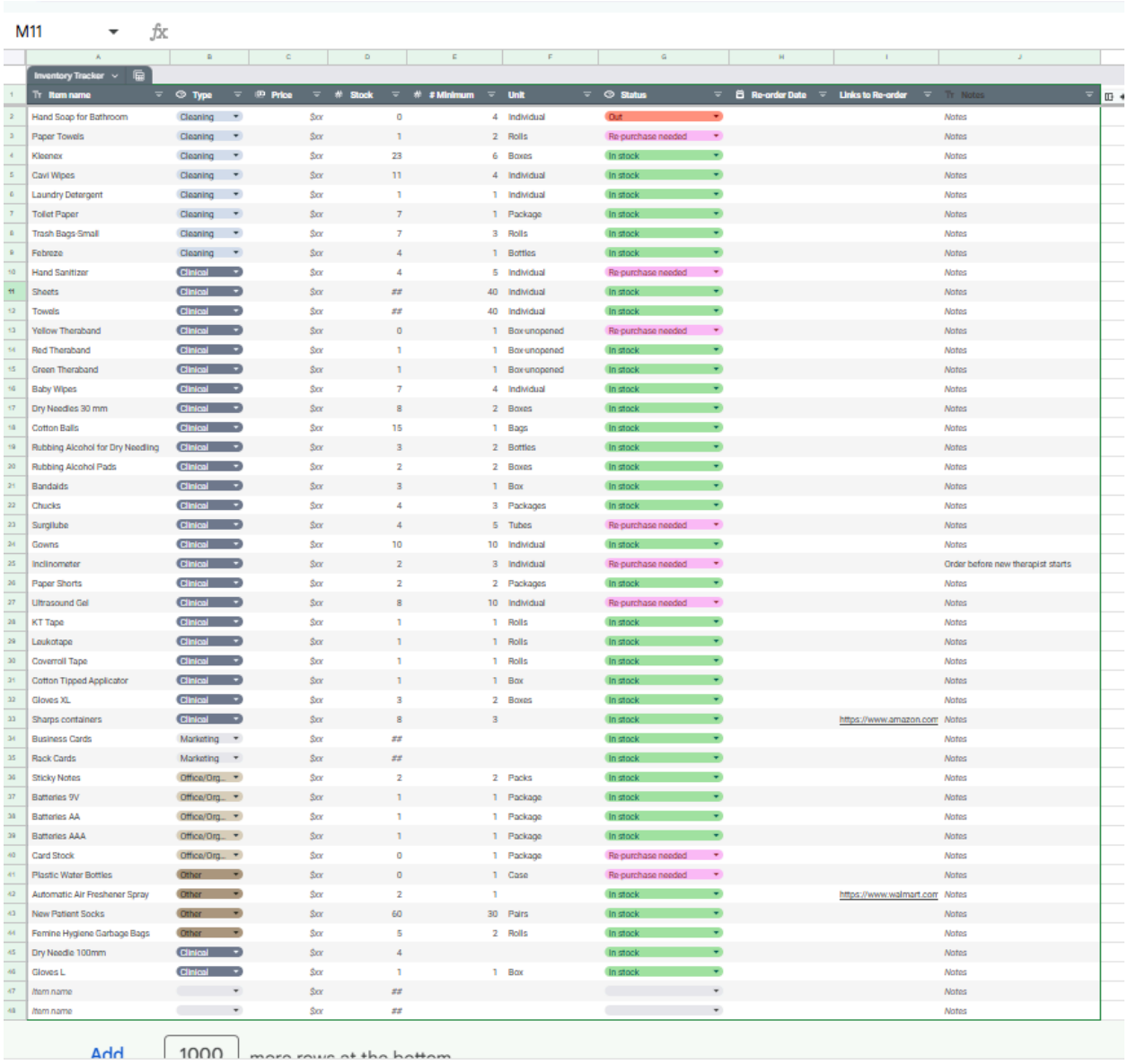
Sample Inventory List

Inventory lists should be kept on a living platform (like Google Sheets), so that all clinic employees can see and maintain in real time. You can create one or you can request a copy of a current list from corporate leadership.

Hand Soap for Bathroom	Bandaids
Paper Towels	Cocoa Butter
Kleenex	Chucks
Cavi Wipes	Surgilube
Laundry Detergent	Gowns
Toilet Paper	Inclinometer
Trash Bags-Small	Paper Shorts
Febreze	Ultrasound Gel
Hand Sanitizer	KT Tape
Sheets	Leukotape
Towels	Coverroll Tape
Yellow Theraband	Cotton Tipped Applicator
Red Theraband	Gloves XL
Green Theraband	Gloves S
Blue Theraband	Sharps containers
Black Theraband	BreeAnn Business Cards
Silver Theraband	Sarah Business Cards
Theraband Door Stoppers	Rack Cards
Racquetballs	
Baby Wipes	Sticky Notes
Face Masks	Batteries 9V
Dry Needles 30 mm	Batteries AA
Dry Needles 40 mm	Batteries AAA
Dry Needles 50 mm	Card Stock
Dry Needles 60 mm	

Dry Needles 75 mm	Plastic Water Bottles
Cotton Balls	Automatic Air Freshener Spray
Rubbing Alcohol for Dry Needling	New Patient Socks
Rubbing Alcohol Pads	Feminine Hygiene Garbage Bags



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Inventory Tracker

Item name	Type	Price	Stock	# Minimum	Unit	Status	Re-order Date	Links to Re-order	Notes
Hand Soap for Bathroom	Cleaning	$xx	0	4	Individual	Out			Notes
Paper Towels	Cleaning	$xx	1	2	Rolls	Re-purchase needed			Notes
Kleenex	Cleaning	$xx	23	6	Boxes	In stock			Notes
Cavi Wipes	Cleaning	$xx	11	4	Individual	In stock			Notes
Laundry Detergent	Cleaning	$xx	1	1	Individual	In stock			Notes
Toilet Paper	Cleaning	$xx	7	1	Package	In stock			Notes
Trash Bags-Small	Cleaning	$xx	7	3	Rolls	In stock			Notes
Febreze	Cleaning	$xx	4	1	Bottles	In stock			Notes
Hand Sanitizer	Clinical	$xx	4	5	Individual	Re-purchase needed			Notes
Sheets	Clinical	$xx	##	40	Individual	In stock			Notes
Towels	Clinical	$xx	##	40	Individual	In stock			Notes
Yellow Theraband	Clinical	$xx	0	1	Box-unopened	Re-purchase needed			Notes
Red Theraband	Clinical	$xx	1	1	Box-unopened	In stock			Notes
Green Theraband	Clinical	$xx	1	1	Box-unopened	In stock			Notes
Baby Wipes	Clinical	$xx	7	4	Individual	In stock			Notes
Dry Needles 30 mm	Clinical	$xx	8	2	Boxes	In stock			Notes
Cotton Balls	Clinical	$xx	15	1	Bags	In stock			Notes
Rubbing Alcohol for Dry Needling	Clinical	$xx	3	2	Bottles	In stock			Notes
Rubbing Alcohol Pads	Clinical	$xx	2	2	Boxes	In stock			Notes
Bandaids	Clinical	$xx	3	1	Box	In stock			Notes
Chucks	Clinical	$xx	4	3	Packages	In stock			Notes
Surgilube	Clinical	$xx	4	5	Tubes	Re-purchase needed			Notes
Gowns	Clinical	$xx	10	10	Individual	In stock			Notes
Inclinometer	Clinical	$xx	2	3	Individual	Re-purchase needed			Order before new therapist starts
Paper Shorts	Clinical	$xx	2	2	Packages	In stock			Notes
Ultrasound Gel	Clinical	$xx	8	10	Individual	Re-purchase needed			Notes
KT Tape	Clinical	$xx	1	1	Rolls	In stock			Notes
Leukotape	Clinical	$xx	1	1	Rolls	In stock			Notes
Coverroll Tape	Clinical	$xx	1	1	Rolls	In stock			Notes
Cotton Tipped Applicator	Clinical	$xx	1	1	Box	In stock			Notes
Gloves XL	Clinical	$xx	3	2	Boxes	In stock			Notes
Sharps containers	Clinical	$xx	8	3		In stock		https://www.amazon.com	Notes
Business Cards	Marketing	$xx	##			In stock			Notes
Rack Cards	Marketing	$xx	##			In stock			Notes
Sticky Notes	Office/Org...	$xx	2	2	Packs	In stock			Notes
Batteries 9V	Office/Org...	$xx	1	1	Package	In stock			Notes
Batteries AA	Office/Org...	$xx	1	1	Package	In stock			Notes
Batteries AAA	Office/Org...	$xx	1	1	Package	In stock			Notes
Card Stock	Office/Org...	$xx	0	1	Package	Re-purchase needed			Notes
Plastic Water Bottles	Other	$xx	0	1	Case	Re-purchase needed			Notes
Automatic Air Freshener Spray	Other	$xx	2	1		In stock		https://www.walmart.com	Notes
New Patient Socks	Other	$xx	60	30	Pairs	In stock			Notes
Femine Hygiene Garbage Bags	Other	$xx	5	2	Rolls	In stock			Notes
Dry Needle 100mm	Clinical	$xx	4			In stock			Notes
Gloves L	Clinical	$xx	1	1	Box	In stock			Notes
Item name		$xx	##						Notes
Item name		$xx	##						Notes

Add 1000 more rows at the bottom